



Policy Statement

1. The intent of this policy is to create a mechanism for Halifax Ultimate Recreation League Society (HURL) support of regional touring teams.
2. This policy defines:
 - a. A Touring Team;
 - b. Establishes what HURL will do to support Touring Teams; and
 - c. Outlines what Touring Teams must contribute to HURL in order to receive HURL support.

Policy Objectives

3. HURL support of Touring Teams will be administered under this policy to achieve the following goals:
 - a. Promote the sport of Ultimate in the Halifax Regional Municipality (HRM), within Nova Scotia and Canada;
 - b. Improve and assist in skills transfer and player development with the intention of improving the quality of Ultimate within HURL;
 - c. Assist in developing and improving competitive Ultimate programs and players in Halifax;
 - d. Increase the profile of HURL in the HRM, within Nova Scotia and Canada.

Application

4. This policy shall apply to any current or prospective Touring Team that meets the definition of a Touring Team as set forth in this policy.

HURL Commitment to Touring Teams

5. HURL will contribute support for a maximum of ten (10) teams total from any of the following divisions:
 - a. Open;
 - b. Womens;
 - c. Co-ed;
 - d. Masters;
 - e. Juniors;
6. HURL support shall be any or all of the following:
 - a. Practice fields;
 - b. Funding contributions;
 - c. Use of HURL owned field equipment;

- d. Use of HURL website for communication purposes; and
- e. Any other form of support deemed reasonable by the Touring Team Committee and within the Touring Team budget for the fiscal year.

Practice Fields

- 7. If the Touring Team Committee selects practice fields as a form of support, HURL will make grass practice fields available for the selected teams for free and for one (1) hour time slots. The Touring Team Committee in consultation with the League Committee will make practice field allocations. The allotment of grass practice fields to touring teams will be updated and revisited on a regular basis by the Touring Team Committee.
- 8. Practices fields will be assigned based on the following criteria:
 - a. Number of people participating in practices;
 - b. The team's contribution to HURL as evaluated in the application for support;
 - c. Number of field permits obtained by HURL that are not in use for regular league games.
- 9. In the spring of each year, HURL will include an estimated number of practice fields for use by Touring Teams in its grass field permit application to the HRM.

Funding Contributions

- 10. HURL will make available in the budget for each fiscal year up to \$1000 per division to a maximum of \$5000 per fiscal year for Touring Team funding contributions. If the Touring Team Committee selects funding contributions as a form of support, the amount of financial support a Touring Team receives will depend on the level of contribution the team makes to HURL in its Support Application.

HURL Equipment

- 11. If the Touring Team Committee allows teams to borrow HURL owned equipment as a form of support, HURL will allow Touring Teams use equipment in accordance with the Equipment Lending Policy. If the equipment is damaged during the loan period the Equipment Lending Policy covering this item shall apply.
- 12. The Touring Team Committee may limit the amount of equipment borrowed by any one team to allow other teams equal chance to use the equipment or to ensure availability of the equipment for HURL events.

HURL Communication Resources

- 13. If the Touring Team Committee allows teams to use HURL communication resources, HURL will allow the selected teams access to HURL website and communication resources. Such teams will be permitted to post team information on the HURL website, use HURL web resources to facilitate communication among their players and the Ultimate community, and use other modes of communication available to HURL that may be available from year to year.

14. Abuse or posting of inappropriate material to the HURL website and/or use of the HURL website for any other purpose than that intended will result, at the discretion of the Touring Team Committee, in temporary or permanent loss of Touring Team privileges to the HURL website.

Touring Team Committee

The HURL BOD will establish a committee in accordance with HURL by-laws that will oversee the administration of this policy. The Touring Team Committee will act as the official liaison between the HURL BOD and the Touring Teams. In the event that the Touring Team Committee is not active, or no Touring Team Committee exists, the HURL BOD will assume the roles and responsibilities of the Touring Team Committee until a Touring Team Committee is formed.

The Touring Team Committee shall be responsible to:

- Give public notice requesting Support Applications;
- Set and communicate deadlines for Support Applications;
- Fairly and equitably review all Support Applications within the specified deadlines;
- Determine the amount and type of support for Touring Teams within the Touring Team budget;
- Determine if team will be a HURL Touring Team;
- Report to the HURL BOD; and
- Administer and adhere to this policy.

Requirements for HURL Support

Before any form of support will be granted, each Touring Team seeking support shall submit a Support Application to the Touring Team Committee on or before the deadline for Support Applications. The Touring Team Committee will announce the call for applications at least one (1) month prior to the deadline for Support Applications. One (1) call for Support Applications will be made each fiscal year, unless the budget for touring team support has not been depleted for the current fiscal year.

The Touring Team Committee will evaluate team applications in a fair and equitable manner and make a decision on each application no later than two (2) months after the deadline for Support Applications. All applications received prior to the deadline for Support Applications will be given equal consideration for available resources, regardless of the order in which the application was received. The Touring Team Committee will reject any application received that does not contain the minimum required information.

Support Applications submitted after the deadline will be reviewed by the Touring Team Committee on a first come first served basis; these applications will be eligible for only the HURL resources that are not committed to teams who submitted Support Applications before the deadline.

HURL supported teams may seek sponsorship from other sources provided that any such sponsorship does not conflict with existing HURL sponsorship agreements. HURL Touring Teams shall obtain approval from the Touring Team Committee prior to contacting any external sponsors.

Touring Teams shall be required to complete all tasks they commit to within the timeframe they commit to in their Support Application, which shall be no later than one (1) year from the date of acceptance of their Support Application by the Touring Team Committee.

The Touring Team Committee will determine whether each task was completed successfully. In the event that any team fails to complete a task to which they have committed themselves, either in full or in part, the Touring Team Committee may revoke or suspend temporarily any or all forms of future support.

Touring Team Support Application

Each team application must contain, at a minimum, the following items:

- Background team information - A description of the team giving team name, outlining team goals, tournaments attended and/or tournaments planning to attend, number of players, player names and team captain name(s).
- Form(s) of Support – A detailed description of the type and amount of support the team would like from HURL. Teams may indicate forms of support listed in this policy or other forms of support they would like to have.
- Committed tasks - A detailed list of the things the team will do to benefit HURL and all HURL members during the fiscal year. Include a description of each commitment, a plan for completion, costs to HURL to complete if any, volunteers required if any and, indicators to measure success of each task.

Tasks must involve, at a minimum, 1/3 of the total team members. In general, each task in the Support Application should involve a team effort and not rely on repeated use of the same team members.

Touring Teams shall make every reasonable effort to complete each commitment with minimum assistance from non-team members. If volunteers are needed to complete a commitment then the absolute minimum number must be used, with team members used to complete all tasks in full wherever possible.

Only tasks that a team commits to doing during the current fiscal year will be considered toward the level of support a team receives. Past contributions of the team or from individual players on the team to HURL will not improve a team's level of support. Tasks that a team may complete, but are not listed on the application, will not be taken into consideration; the original application will stand alone when the Touring Team Committee makes a decision as to which teams receive support and the how much support each team will receive.

Touring Teams will only be responsible to complete their commitment with reasonable planning and effort. Measuring the success of the event will only be used to help HURL plan future events, and other team commitments.

An example of a task a team may do in return for HURL support is to organize and run a tournament. In this case, the information necessary for the Touring Team Committee to make a decision is, at a minimum:

- The date and location for the event;
- The number of Touring Team and non-Touring Team volunteers required to run the event;
- The number of teams that can play and the divisions able to play in the event;
- Cost to teams and to HURL to run the tournament, if applicable;
- Criteria to determine whether the tournament was a success;
- Food and water required;
- Equipment required; and
- Field Marshall schedule.

Another example of a task a team may do in return for HURL support is to run a skills clinic. In this case, information required for the Touring Team Committee to make a decision is, at a minimum:

- Required field space;
- Date, time and duration;
- Number of Touring Team and non-Touring Team volunteers needed to run the event;
- Target number of participants;
- What participants will be taught;
- Cost to HURL to run the event, if applicable; and
- Indicators to measure the success of the clinic.

The HURL BOD may, from time to time, create a list of tasks that teams can do to benefit HURL and its members. Teams may commit to completing tasks on that list, or propose their own things to do for HURL in their Support Application.

The Touring Team Committee reserves the right to request that a Touring Team modify a task as presented in their Support Application in order to fit the tasks to the needs of the HURL membership for the fiscal year. In such a case, the Touring Team Committee will make the request to the Touring Team before support is granted.

Touring Teams shall have second priority for use of HURL resources, in any form, unless otherwise directed by the Touring Team Committee and approved by the HURL BOD. This shall be the case to ensure that normally planned HURL events that the membership expects to occur can and will occur in a timely and cost-effective manner.

The HURL BOD and/or the Touring Team Committee may revoke the support of any or all Touring Teams at any time without giving cause or notice.

Definitions

Touring Team: is defined as an Ultimate team that meets the following criteria:

1. Holds open try-outs in the Halifax Regional Municipality in which any member of HURL may be evaluated for inclusion on a particular team provided the member meets a fair and reasonable skill criteria as established by the team captain for the division of play;
2. Practices at least once a month as a team;
3. Has at a minimum 7 players;
4. Actively and positively promotes the sport of Ultimate;
5. All players on the team, with the exception of no more than three (3), are registered members of HURL;
6. Has played or plans to play in at least one (1) non-HURL organized tournament;
7. Has been selected by the Touring Team Committee to be a HURL Touring Team; and
8. Has a unique team name, matching numbered uniforms—each with the HURL logo—for each player on the team, that are the typical style for Ultimate uniforms.

Support: is defined as financial and/or non-financial assistance from HURL to HURL Touring Teams during the fiscal year.

Fiscal Year: is defined as the year beginning on May 1 and ending on April 31 of the following year.

Monitoring

This policy will be approved by the HURL BOD and will be reviewed on an annual basis by the HURL BOD and the Touring Team Committee and amended as necessary.



Support Application for Touring Team Status

Team Information

This Application is for Fiscal Year: _____

Team Name: _____ Team Captain(s): _____

Division: _____

Team Goals: *(What your team hopes to achieve by becoming a HURL Touring Team)*

Player Names:

Tournaments

Tournaments Attended

(Tournaments your team has attended in previous years. Note year of tournament.)

Tournaments Attending

(Tournaments your team plans to attend or have already attended this year)

Resources/Support Required

(Check all that apply and describe each type of support desired in sufficient detail to allow the Touring Team Committee to evaluate your request. The more detail you provide the better.)

Fields HURL Equipment Other
Financial HURL Website None

Description: _____

