

HURL BOD Meeting Minutes

Date: May 01, 2009

Location: Greg's House

Time: 6:30 pm

Attendance: SF, GG, GV, MS, JW

Approval Past Minutes:

1. March 18th, 2009
2. March 31st, 2009
3. April 21, 2009

Correspondence - Nothing

Approval of Agenda

Reports from Directors (if required)

Reports from Committees (if required)

1. Juniors Committee - JH, SF
2. Web Committee - JW (Director)
3. Field Acquisition Committee - Mike Stoddard (Director)
4. League Committee - GV (Director)
5. NSDSS - JH

Action Items

NOTE: (please do not renumber the action items. The #'s of each item should be the same from week to week. Completed items can be removed, new items get a brand new number)

No.	Item Description	Assigned To	Due Date	Status
25.	Complete HURL grants policy	LS	April 15	Reassigned to JH
29.	Insert priority field section into touring policy	GG	Feb. 1	Done
33.	Watch Ultimate 101 and evaluate - GV to give DVD	MS	Jan 31.	
34.	Create letter for withdraw requirements from Manulife account	JW	May 15th	
35.	Get test website up and running	GV	Jan. 31	ongoing, GVS will set up a test site at his work

37.	Jaz to contact Nicom about website requirements	JH	Jan. 30.	Done, willing to help but need a meeting
42.	GV to get ultimate 101 DVD for MS to evaluate	GV	??	
44.	Send some emails to find HURL people with extra storage space. -Greg will email Joe to find out about current contract with storage company.	GV	April 15	Done
47.	Add occupation to the registration information we collect	JW	May 15th	
48	Create HURLOld mailing list	JW	May 15th	
49	Add HURLOld mailing list to the registration sign up options.	JW	May 15th	
50	Start annual report document on GoogleDocs	GV	next meeting	done
51	Create draft coaching code of conduct	SF	May 1st	done
52	Create draft first aid policy for tournament manual/policy.	GG	May 15th	
53	Send out request of touring applications	JW	May 15h	
54	Form touring team evaluation committee	JW	May 15th	
55	Look into getting/making Ultimate lesson plans	MS	May 31	
56	Create draft 2009-2010 budget	MS	next meeting	

Old Business

1. Summer/Spring Fields
 - JW has tentative permits for Shannon Park fields on Tues, Wed, Thurs and Sunday.
 - JW has same permit schedule for Shearwater field.
 - Need decision on what to keep at Shannon Park and Shearwater, if anything. Most of board agrees that Shannon Park is the preferred choice of field.
2. Short/Long Season - JW
 - Would like to run a short season (regular summer season starting in June and ending at end of August) and a long season (start in June and run to end of September)
 - Would like to run it on the Shannon Park fields in September.
 - Would cost extra based on the cost of Shannon park fields.
 - Captains have option of selecting one or the other for their chosen division at registration.

- Fall registration would run during the long season but that wouldn't be a problem.
 - I'll coordinate the long season and make sure it works properly on the website.
 - Might work better if we postpone registration for long season till start of August. Gives ppl more time to decide if they want to extend their season and get organized. Charge a team fee of approx. \$100 for extra season. Gives us more time to arrange fields based on interest. Add check box during registration to see if team plans on extending season.
3. NSDSS
- MCT recommends that we merge our coverage to a blanket policy from NSDSS. This will be cheaper in the long run and avoid confusion from possible event overlap or double coverage in some cases.
 - GV has a combined quote for both GL and player injury insurance for 1000 members at \$2000 through MCT from AllSport. The cost scales with the number of members in NSDSS at \$2 per member. HURL could cancel our coverage and we will be refunded for the balance on the year.
 - JW - Can same thing be done for directors liability? No overlap since its just for directors not members.
 - NSDSS needs to change a few things before we can start the joined coverage.
4. Website updates - JW
- Switch from team fees to one fee for players to play is not very likely to happen for summer registration with just JW working on this.
 - I've said before I want to get a professional website firm hired to do this work. I think it is obvious now that all of the other alternatives have been looked at (hiring a coop student, relying on volunteers) and they either are volunteer time intensive (coop student and volunteer done) and/or come along with unpredictable time lines (volunteer done).
 - I've also said before that if you want this done correctly and within a predictable time line the only answer is to hire a company that has the resources to dedicate paid time against the task.
 - If we were to do this, we would need to setup a small "technical committee" to create a scope of work document with, I would think, the website wish list as the backbone. The "technical committee", composed of a couple of volunteers from HURL who are interested/knowledgeable in this field would help evaluate the firms work as it comes in to make sure we are getting what we are paying for. They would also be responsible to shop around to get a couple of quotes for the work they are describing in their scope of work document and then bring a recommendation to the BoD.
 - Summer is not the best time to try and do this. The best time is through the winter when people are likely going to have more free time (to serve on the "technical committee") due to less vacations and generally people not wanting to be inside working with computers. (Except those who are paid to do it.)
 - Need to set up a meeting with volunteers (Peter Cordes, Chris Nasser) to get work done started right away.
 - Look into incentives for volunteers to complete work in a timely fashion. (prizes, stipend, accolades)
5. Juniors
- police checks- Stefan has forms to be distributed to coaches and board members. Photocopy of 2 pieces of ID required with form. Cost is \$12
 - Add NSDSS Board members to our pile as well.
 - Police check policy - should have one done, use TUC as a model.

- tournament-
 - May 30th Confirming teams and finding coaches still.
 - Estimated costs is \$1000-\$1200.
 - Football field booked at Dartmouth Commons.
 - Bobo is field director.
 - 8-10 teams will be playing in the tournament.
- 6. Discs - not discussed
- 7. Storage
 - Locker has been emptied.
 - Inventory list on website has been updated.
 - GV has cooler, first aid kit and misc office supplies (markers, pens, etc.), Black Discs, 2 Cash Boxes, 2 horns. 3 rakes
 - Peter Cordes has 5 water coolers, one cash box (in a water cooler)
 - GG has wooden table, tent shelters, extension cords.
 - SF has 75 white discs and cones.

New Business

1. Storage at the Halifax Curling Club
 - they have 2 of our tables.
2. AGM
 - Might do it at Captain's Meeting on last Sunday of May 31st.
 - Possible locations: Propeller, Garrison, need to have room for 50 people. Mike is going to look into booking locations.
 - Need about 3 hours total time, 1 hour captain's meeting, 1 hour AGM, 1 hour buffer.
3. HURL Financials - JW
 - 1 Nov 08 to 31 Jan 09 Budget vs Actual circulated
 - 1 Feb 09 to 30 April Budget vs Actual will be done next week
 - Would like to pay accountant to generate our old budget vs actuals in Quickbooks for the 07/08 and 08/09. Quickbooks gives you the ability to generate your own budget vs actual within the software using what you have actually spent.
 - Cost to be confirmed.
 - Future treasurers are going to have to have some Quickbooks knowledge or be able to figure out how to use the software to really save time. But this would be a big time saver and cut down on all the madness in past years before AGMs.
 - MS going to look into what the standard program used is. Quickbook vs. Simply Accounting.