

HURL BOD Meeting Minutes - November 24th, 2008

Date: November 24, 2008

Location: Greg's House

Time: 6:30 pm

Attendance:

JW, GV, SF, MS, LS, GG

Approval Past Minutes: (skipped)

1. October 23, 2008 (approved)
2. November 4th, 2008 (approved)
3. November 11th, 2008

Correspondence

Approval of Agenda

approved as posted

Reports from Directors (if required)

Reports from Committees (if required)

1. Juniors Committee - JH
2. Web Committee - JW (Director)
3. Field Acquisition Committee - Mike Stoddard (Director)
4. League Committee - GV (Director)
5. NSDSS

Action Items

NOTE: (please do not renumber the action items. The #'s of each item should be the same from week to week. Completed items can be removed, new items get a brand new number)

No.	Item Description	Assigned To	Due Date	Status
1.	Get a quote from HUB for D&O L. - application is very long, do we want to fill out one for another company? Yes. CF has done one and is doing another. - EE submitted paper work to HUB.	GG	December 1.	
3.	In the Directors' Handbook, change Manual Refund Instructions to Refund Instructions, incorporating the new automated Skipjack refund process.	JW	December 31	

22.	Count discs and cones (inventory)	LS	Dec. 1.	Done
23.	Email MS about accounting costs/activities that the accountant completes for HURL	JW	Oct. 31	Done
23.	Obtain quote from 2 other accounting companies for accounting/bookkeeping/tax filing services -	JW	Nov 19	removed
25.	Complete HURL grants policy	LS	January 1	
26.	Look into how HURL might get a grant for providing ultimate kits to high schools in NS - MS will write something up for Health Promotion and Protection grant.	MS	Jan. 1	
27.	Create draft Code of Ethics for all HURL members using either TUC or MODS as a starting reference.	JH	Jan. 1	
28.	Create a draft captains' manual using the MODS manual as a reference. Add all HURL specific information.	SF	Jan. 1	
29.	Insert priority field section into touring policy	GG	Feb. 1	
30.	Contact HRM schools regarding available gym space for possible winter juniors programs	SF	Jan. 1	
31.	Explore funding options for hiring full or part time temporary employee	GV	Jan. 15	
32.	Take HURL inventory	GV	Jan. 1	
33.	Watch Ultimate 101 and evaluate	JW, LS		
34.	Create letter for withdraw requirements from Maulife account	JW		

Old Business

1. Director's Liability Insurance
2. HURL Mailing Lists
 - GV is getting more reports of problems. Many Dal address (and others(?)) not receiving any emails including the announcement of winter league registration.
 - GV will send MS and GG the info for the test website when Steve Locke has it up and running.
3. Winter League
 - New time at Sexton Gym from 4:00 - 5:30
 - expanded to 12 teams to fill the new space and hold all of the people.
 - registration recommendations for next year.
 - start registration earlier for returning players.
 - give people more time or options to pay.
 - try to have in "in person" registration at fall league.
 - look into more gyms or more time at Sexton Gym
4. Team/School Kits
 - Ultimate 101 DVD may be available from ODSA for \$1 or otherwise from Wham-O
 - LS and JW will watch and give "yes no" as to whether they think it's ok to give to teachers.
5. Manulife Savings Account
6. Book keeper

- We decided stick with Joldrey and Company for at least another year. The cost is on par with other firms and staying will save us from starting new with a different company.

New Business

1. Summer Coop Student
 - Grants
 - federal Summer Student <http://www1.servicecanada.gc.ca/eng/epb/yi/yep/programs/scpp.shtml>
 - Provincial coop <http://www.gov.ns.ca/econ/sep/coop/>
 - Deadline passed for provincial coop program was 26 Sept 08
 - University Coop Offices
 - Contacts? How to apply?
 - What do we have to do to "hire" a student? MS to ask some people with a better idea to help get us started.
 - Get grant applications and build a list of requirements.
2. Website
 - We need a test site ASAP and more people working on it (GV). This week the site all but useless for several very important days.
 - Database problems
 - database, and the queries needs some overhauling.
 - query speed is extremely slow. This speaks to a problem with the way the queries are executed and/or the database format. Some easy changes could make huge improvements.
 - registration errors
 - Front-page postings updates
3. Travel - Perdiem vs Refund w/ Receipts - JW
 - BoD needs to clarify wether perdiem or refund w/ receipts is intended method of refunding someone when travelling on behalf of HURL.
 - Perdiem is lump sum payment to individual on a per day basis for travel expenses. Receipts are not submitted for refund after travel.
 - Travel to CUPA conference last year, based on records, was done by refund w/ receipts for food expenses.
 - perdim should be set when travel is approved on a per-day basis.
 - GVs travel will be subsidies at \$60.
4. Bruce's Fields Emails
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5. Winter Captain's meeting
 - information gathering session. .. a roundtable or sorts.
 - set a budget of \$500 for food and drinks.
 - invite all "wanna be" captains for the upcoming summer league.
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