

HURL BOD Meeting Minutes - October 23, 2008

Date: Thursday, October 23, 2008

Location: Greg's House

Time: 8:30-10:00pm

Attendance: MS. JW. LS. GG. SF. GV

Approval Past Minutes:

1. September 18, 2008
2. October 2, 2008 (approved)

Correspondence

- Statement of Account from HRM - Showing balance still owing on fields after last payment, should be paid up in full as of last payment. resolved. Will pay balance

Approval of Agenda

Reports from Directors (if required)

Reports from Committees (if required)

1. Juniors Committee - JH
2. Web Committee - JW (Director)
3. Field Acquisition Committee - Mike Stoddard (Director)
4. League Committee - GV (Director)
5. NSDSS -JH

Action Items

NOTE: (please do not renumber the action items. The #'s of each item should be the same from week to week. Completed items can be removed, new items get a brand new number)

NO.	Item Description	Assigned To	Due Date	Status
1.	Get a quote from HUB for D&O L. - application is very long, do we want to fill out one for another company? Yes. CF has done one and is doing another. - EE submitted paper work to HUB.	GG	Nov.	
3.	In the Directors' Handbook, change Manual Refund Instructions to Refund Instructions, incorporating the new automated Skipjack refund process.	JW	December 31	
6.	Make changes to Budget vs Actuals as discussed at the attempted general meeting on Aug. 25th	JW	October 10	done

13.	Set up a meeting for NSDSS to review where we are	JH	October 15, 2008	late
14.	Send e-mail to Wednesday convenor explaining field use	JW	September 18, 2008	Done
15.	E-mail platform investigation - goal =HURL administration access to program	JH	October 2, 2008	Done
16.	Post to website that there will be a financials meeting on October 27	JW	October 3, 2008	Done
17.	Send Jaz contact for NSDSS interested parties.	GVS, JW	October 5, 2008	Done
18.	Pay HURL's HST/GST for this year (\$4,397.22)	JW	October 31, 2008	
19.	Send 08/09 HURL budget to accountant	JW	October 31, 2008	
20.	Obtain proposal from Jodrey & Company for accounting/bookkeeping for this year	JW	November 7, 2008	
21.	Call HRM about money still showing as owed for fields.	JW	November 7, 2008	done
22.	Count discs and cones (inventory)	LS	Nov. 1	
23.	Email MS about accounting costs/activities that the accountant completes for HURL	JW	Oct. 31	

Old Business

1. Director's Liability Insurance
2. Trophies
3. Fall League - extended until November 5.
4. Status of Financials Documents - JW
 - Jodrey & Company filed HURL's corporate tax return 16 October for the 2007 tax year. Available to members if they want to see it.
 - HURL is claiming income tax exemption.
 - Jodrey & Company will ask CRA to move HURL GST/HST payment due date to April 30 of each year rather than December 31 of each year. This request must be made after December 31 of this year. This will ensure financials reporting is consistent.
 - JW signed business consent form so that Jodrey & Company can talk to CRA on HURL's behalf. We can remove this with letter to CRA at any time.
 - Jodrey & Company recommends:
 - 2 signatures req'd for HURL cheques - BoD thoughts? JW to check with bank
 - Treasurer should keep separate paper transaction record
 - Ask Manulife to require a letter of resolution from BoD to take money out of Manulife account and signed by President/Chair, Treasurer & Secretary. (Passed with no objections from Board Members)

- Jodrey & Company paid in full for work (\$1,950).
- 5. NSDSS - no meeting yet
- 6. HURL Mailing Lists
- 7. TAPHE Conference- Greg plus other HURL representatives to attend

New Business

1. CUPA League Organizers Conference (Toronto) - Greg to attend
 - Nov. 8-9th.
 - <http://canadianultimate.com/clc/CLC2008.htm>
2. Winter League - confirmed with Stad. To begin mid- late November (November 22), goes to the middle of March, with one week off for Christmas. (December 27th). Saturday nights, 5-11. \$85/player. Winter League Notice to be sent early November. Revisit the policy for pickup players and enforcement options.

bigger penalties for teams picking up. (ie. 7 pts down per illegal pickups)
pickup player off pickup list (no penalties incurred). Punch cards? Game sheets. Increased enforcement from captains are other options.